

Safe Work Method Statement



Detail any approvals required

SWMS to be completed by supervisor before commencing work and signed by all parties involved in all tasks. It is the employees responsibility to fully understand procedures involved in the task. If at anytime the employee is not familiar with procedures it is there responsibility to crease work and gain further training.

SWMS		Project name		Client	
Initiated by	PCBU & WHS Representative	Supervisor			
Created by		Management review		Date	

Signature required before work commences on site to certify SWMS are compliant with WHS legislation

Document number		Revision number		Contractor	
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SWMS sign off and acceptance of proposed work method and associated responsibilites

All workers associated with these works must sign this SMWS before commencing works on site

No	Surname	Christian name	Classification/ Qualification	Employed by	Signature

Initiators of SWMS are responsible for consulting the supervisor, engineer or other persons in charge of the work and all personnel involved in performing the work for input into the SWMS. Other persons may be consulted for technical advice and review of SWMS to see proposed measures are effective and workable. The project Administrator/WHS Representative are responsible for ensuring that work activitiy is carried out in accordance with the SWMS/RA. All involved in the task must review and sign this form as acceptance to the requirements and responsibilities detailed herein. SWMS must be located on jobsite permanently

Brief description of work to be undertaken				Key safety issues to be managed and key safety controls to be implemented					
Reference working within the perimeters of									
		Peabody/Theiss/SG Risk Assessment -12/4/13							
		AS/NZS 1891.4 (industrial Fall Arrest Systems)							
		Project WHS Management Plan							
List of key individual qualifications and experience				Key individual safety duties/responsibilities			tail training required to complete w		
Inspections required on plant, equipment and safety							plant, resources and equipment re		
Key contact numbers:									

[illegible]

[illegible]

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